

Administration of
Dadra and Nagar Haveli, UT
Department of Labour & Employment,
Industrial Training Institute,
Amlı, Silvassa-396230.

CITIZENS' CHARTER

2011 – 12

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DEPARTMENT OF LABOUR & EMPLOYMENT
INDUSTRIAL TRAINING INSTITUTE, SILVASSA, D.N.H.

OUR VISION AND MISSION

1 Vision

- To produce globally competent technical skilled manpower.

2 Mission

- To provide best quality technical education.
- To provide quality technical manpower to suit the changing needs of the industry/service sector.
- To help school dropouts and people from socially & economically weaker sections of society to set up their own enterprises by providing non-formal short-term vocational training.

2. OUR CLIENTS

- Students seeking admission for formal training in the Industrial training institute at the certificate level.
- School dropouts and wards of socially and economically weaker sections/women willing to pursue skill development through non-formal training under short-term programmes.

3. INTRODUCTION

The Industrial Training Institute Silvassa (D. & N.H.) was established in the year of 1976. In this training Institute there are two types of Training Scheme Coming under D.G. & E.T. Norms (1) Craftsmen Training Scheme (2) Apprenticeship Training Scheme. These courses are affiliated to NCVT, Delhi.

1. Craftsmen Training Scheme

Following Trades are running under Craftsmen Training Scheme in I.T.I. Silvassa.

Sr. No.	Name of Trade	Duration of Training	Qualification	Total Seat	No. of Units
1.	Electrician	2 Years	S.S.C. Passed	32	2
2.	Wireman	2 Years	S.S.C. Passed	32	2
3.	Fitter	2 Years	S.S.C. Passed	32	2

4.	Turner	2 Years	S.S.C. Passed	24	2
5.	Mech. Motor Vehicle	2 Years	S.S.C. Passed	32	2
6.	IT & ESM	2 Years	S.S.C. Passed	32	2
7.	Welder (Gas & Electric)	1 Years	S.S.C. Passed	12	1
8.	Secretarial Practice (Only for Girls)	1 Years	S.S.C. Passed with English Subject.	16	1
TOTAL				212	14

- Total Passed Out Trainees from 1976 to 2011 is 3068 Under Craftsmen Training Scheme.
- Physical Target during XIth Five Year Plan (2007-2011) was 1000 Trainees and during the above period Actual Achievement is 476 Trainees i.e. 47.6% Achievement
- Physical Target during 2011-2012 is 150 trainees under Craftsmen Training Scheme.
- New Trades proposed during the XIth Five Year Plan (2007-2012)
 - 01. Mech. Refrigeration & Air Conditioning. : 2 years(32 Seats)
 - 02. Instrument Mechanic : 2 years (32 Seats)

Working Hours :-

The General working Time of ITI is from 7:45 a.m. to 5:45 p.m. (Total 42 Hrs. / Week working Hours)
There are 2 working shift in ITI.

Subject During the Course of Training :-

The Common subjects During the Training are:

- Trade Theory
- Trade Practical
- Workshop Calculation and Science
- Engineering Drawing
- Social Studies & Entrepreneurship

Facilities During Training :-

1. Free Training
2. Free Training Kits, / Equipment and Work Shop Apron.
3. Free Medical Facilities.
4. Monthly Stipend Rs.150/- for ST/SC Candidate and Rs. 100/- for Others whose parents' income are less them 20,000 per annum.

5. Free Hostel accommodation for 40 ST/SC trainees of DNH who are coming from 25 kms away from the ITI.

Admission

The admission procedure for the craftsmen training scheme will be held in the month June-July and classes will be starts from 1st august of every year.

Fee Structure

<i>Category</i>	In Aug. / Sep.
SC/ST/PH and (Boys & Girls)	Rs. Nil
All other Categories (Girls)	Rs. Nil
All other Categories (Boys)	Rs. Nil

Age Limit & Reservation for Admission:-

The Candidate must be 14-40 years of age. 90% of the total seats are reserved for ST/SC Candidate & 10% of others.

2. Apprenticeship Training Scheme

The U.T. of Dadra & Nagar Haveli Administration has implemented the Apprenticeship Training Scheme in 1993, under Apprenticeship Act 1961, within Industrial Areas of Dadra and Nagar Haveli.

The Apprenticeship Trainees are paid a stipend by the company of Rs.1090/- to Rs.1500/- P.M. as per the Apprenticeship Act'1961.

The following trades have been covered in Apprenticeship Training Scheme.

Sr. No.	Name of Trade	Duration of Training	Qualification
1	Electrician	One Year	I.T.I. Passed in Electrician Trade
2	Wireman	One Year	I.T.I. Passed in Wireman Trade
3.	Fitter	One Year	I.T.I. Passed in Fitter Trade
4.	Turner	One Year	I.T.I. Passed in Turner Trade

5.	Mechanical Motor Vehicle	One Year	I.T.I. Passed in Mechanical Motor Vehicle Trade
6.	Welder	One Year	I.T.I. Passed in Welder Trade
7.	I.T.&E.S.M.	One Year	I.T.I. Passed in ITESM Trade

- Total Passed Out Trainees from 1994 to 2011 is 1012 Under Apprenticeship Training Scheme under Apprenticeship Act'1961
- Physical Target during XIth Five Year Plan (2007-2012) was 300 Trainees and during the above period Actual Achievement is 366 Trainees i.e. 122 % Achievement
- Physical Target during 2011-2012 is 80 trainees under Apprenticeship Training Scheme.

Note:- 100% job opportunity will be given by this deptt. to the passed out ITI/App. Trainees in Various Industries/Public Sector Companies/Govt. Depts. UT of Dadra Nagar Haveli.

Admission

The admission for the Apprenticeship Training Scheme will be held in the month October every year.

PROPOSED SCHEME

1.Upgradation of 1396 Government ITIs through Public Private Partnership Scheme:-

The central government has launched the scheme of Up gradation of 1396 Government ITIs through Public Private Partnership with an objective to improve the employment outcomes of graduates from the vocational training system, by making design and delivery of training more demand responsive. The ITI Silvassa has registered under the scheme with industry partner M/S Alok Industries Ltd. The ITI Silvassa has received Rs.2.5 Cr. as a loan amount from Central Govt. for implementation of the above scheme.

2.Skill Development Initiative Scheme:-

ITI Silvassa has registered as Vocational Training Provider (VTP) under Skill Development Initiative scheme. Skill Development Initiative on Modular Employable Skill (MES) has been developed in close consultancy with Industry, UT of DNH & Experts in pursuance of excellence in vocational training. MES is 'Minimum Skill Set' which is sufficient to get an employment in the world of work. MES allows skills upgradation/formation, multi entry and exist, vertical and horizontal mobility and lifelong learning opportunities in a flexible manner and allows recognition of prior learning. The skill is to be assessed by the Assessing Body mainly from the Industry organizations. NCVT issues certificate of skills acquired through informal means/competence assessed.

Principal,
Industrial Training Institute,
Dadra Nagar Haveli,
Silvassa.