

TRANSPORT DEPARTMENT

AIM & OBJECTIVE

The Services and Functions of the Department should reach and benefit to the level of an ordinary citizen. Our motto is "Work is Worship".

The Transport Department is functioning under the various provisions of the Motor Vehicle Act-1988, Central Motor Vehicle Rules-1989, Dadra & Nagar Haveli Motor Vehicle Rules-1994. The taxes are levied according to the provisions of the Bombay Motor Vehicle Tax Act-1958 extended to the U.T. of D&NH and Dadra & Nagar Haveli Tax Rule.

PASSENGER TRANSPORTATION

U.T. Administration has entered into reciprocal agreements between the states of Gujarat and Maharashtra. Under the provision of the agreement, GSRTC and MSRTC are operating their buses to cater the need of inter-state passengers. Also yellow-black taxi has been introduced to meet the need of tourists.

In order to provide transportation facility to the people living in unserved remote rural areas, Stages Carriage buses were introduced in the year of 1996. Presently about 50 buses are running on various routes. Since 80 % population is tribal, the department has introduced the colour code system for easy identification for the illiterate or semi-literate public.

Buses with Green Stripes at front and rear go to Khanvel and beyond. Buses with Blue Stripes, go to Naroli and beyond. Buses with Yellow Stripes, go to Randha and Morkhal.

A land for the separate bus stand for Stage Carriage buses, has already been identified and the construction work will start very soon. The Department has notified 50 % bus fare concession to bonafied students of schools in Stage Carriage buses plying within the U.T.

SERVICES OFFERED

APPEAL TO PUBLIC

The Transport Department request the public to extend their co-operation in following ways:-

1. To apply in a proper application form.
2. To apply with necessary fees and documents.
3. To meet and handover the application to the correct official.
4. To avoid touts and middleman
5. To report to the higher and competent authority for remedies, if needed.
6. Not to interrupt the official duties of the staff.
7. To obey the traffic rules; Road safety if Life Safety.
8. Follow the time schedule of the department as under:

* 10.30 a.m. to 1.00 p.m	Cash Counter
* 10.00 a.m. to 1.00 p.m	Other windows for document submission
* 02.00 p.m. to 3.00 p.m	Document Delivery

Public dealing ends at 3.00 p.m. However, the department is open all through the day for hearing public grievances.

Kindly refer to the detailed Annexure for information on documents required for various Licenses, Permits and Registration etc.

CONTACT DETAILS

REGIONAL TRANSPORT OFFICER
TRANSPORT DEPARTMENT
NEAR SECRETERIATE
AMLI, SILVASSA

**LICENSING
ANNEXURE-I**

Sr. No.	DESCRIPTION OF SERVICE	ELIGIBILITY OF APPLICANT	FORMS & DOCUMENTS TO BE ENCLOSED	FEEES TO BE PAID	TIME OF DISPOSAL
1.	Learner's Driving license.	a) Completion of age of 16 years for M/C without gear, not exceeding 50 cc. b) Completion of age of 18 yrs. For M/C with gear and LMV. c) Completion of age of 20 yrs. For transport vehicles. d) Applicant should appear in person for LL.	Form no.1 and 2 along with attested copy of address proof and age proof and 3 passport size photographs. Medical certificate is applicable above the age of 40 yrs. And transport vehicle driving license.	Rs.30/- for each class.	2 days.
02.	Driving license	Should appear in person after completion of 30 days of learners license.	Form no.4 along with learners license. Vehicle with record. 2 passport size photographs.	Rs.50/- for each class of driving test. Rs.200/- for pucca driving license.	4 days.
03.	Endorsement in Driving license to drive any other class of vehicle.	Age is applicable as mentioned in sr.no.1 Learners license, as mentioned above, to be obtained.	Form no.8 and form no.5 (only for those who studied through driving school). Learners and driving license. Vehicle with record.	As mentioned in Sr.No.2	4 days.
04.	Public service vehicle badge	Completion of 20 yrs. age should hold Transport Driving License. Applicant should appear in person.	Form LPSA, medical certificate, police report and driving license.	Rs.10/-	7 days
05.	Renewal of Driving License.	Applicant should appear in person for laminated license.	Form-9, Form-1 & 1A (1A-if the applicant is above 40 yrs. or holds transport license.) Driving license. Passport size photos.	Rs.200/- (Late Renewal fee Rs.50/- for each year after a grace period of one month)	2 days.
06.	Duplicate Driving License	Applicant should appear in person for laminated license.	Form-LLD, Details of Driving license, Police report	Rs.200/-	2 days.
07.	Change of address in driving license.		Driving license address proof	Rs.200/-	Same day

**REGISTRATION OF VEHICLE
ANNEXURE-II**

Sr. No.	DESCRIPTION OF SERVICE	FORMS & DOCUMENTS TO BE ENCLOSED	FEES TO BE PAID	TIME OF DISPOSAL
01.	Registration of motor vehicle.	Form-20 (in duplicate if it is with HP) alongwith Form 21, 22, temporary registration, Address proof, Insurance certificate, Additional documents in case of transport M/V 1) Form 22-A 2) ULW weigh certi. Application for permit. Vehicle to be produced.	M/C Rs.60/- LMV:N/T Rs.200/- TRANS-300/- MMV.Rs.400/- HMV. Rs.600/- IMPORTED: M/C.Rs.200/- Others- Rs.800/- Any other vehicle not mentioned above.Rs.300/-	M/C-5 days LMV and Transport next day.
02.	Duplicate registration certificate.	Form-26, police certificate, insurance certi.	Half of the fees mentioned against sr.no.1	Next day.
03.	Transfer of ownership.	Form-29, in duplicate, Form-30 in duplicate. Form 28 in case of other state vehicle address proof. NOC from financier if the vehicle held with HP. Valid fitness certi. In case of transport vehicles.	Half of the fees mentioned against sr.no.1	Next day.
04	Endorsement of hire purchase agreement.	Form-34 in duplicate Registration certi. Insurance certi.	Rs.100/-	Next day.

05	Termination of HPA	Form-35 in duplicate, Certificate of Insurance, Certificate of registration. NOC from financier.	Rs.100/-	Next day.
06.	Renewal of registration. (Complication of 15 yrs. From the date of registration of non- transport vehicle)	Form-25 along with registration certificate, Insurance Certificate, tax proof, Emission certificate. Vehicle to be produced.	As mentioned against sr. No.1	Next day
07.	Re-registration of vehicle.	Form-27, 29, 30 & 20 Form-28 from original registering authority. Registration certi. Address proof. Insurance Certi. Emission certi. Vehicle to be produced.	As mentioned against sr. no.1	40 days
08.	Fitness certificate for transport vehicle.	Form-CFRA, Registration & Insurance Certi. Permit & valid tax, emission certi. Vehicle to be produced.	2/3 Wheeler Rs.100/- LMV-200/- MMV-300/- HGV-400/- Grant of renewal of certi. Of fitness.	Same day
09.	No Objection Certificate.	Form-28 in three copy, certi. Of registration, Police certi. , Insurance certi., valid tax.	Rs.100/- Rs. 10/-	7 days.
10.	Payment of road tax (To be paid annually)	Form-AT, certi. Of registration. Insurance certificate.	As per Annexure –I	Across the counter.

PERMITS

ANNEXURE- III

Sr. No.	DESCRIPTION OF SERVICE	FORMS & DOCUMENTS TO BE ENCLOSED	FEEES TO BE PAID	TIME OF DISPOSAL
01.	Temporary Permit.	Form P.Tem.A, Valid Tax	Rs.15/- (for each calendar month and state)	Across the counter.
02.	Stage Carriage permit.	Form P.S.T.A., Stage Carriage permit.	Rs.40/-	---
03.	Contract carriage permit.	Form-P.Co.P.A.	Rs.40/-	Two day.
04.	Goods carriage permit.	Form-P.Gd.C.A.	Rs.40/-	Next day.
05.	Private service vehicle permit.	Form P.Pr.S.A.	Rs.40/-	Next day.
06.	Special permit.	Form-P.Co.Sp.A.	As mentioned against Sr.No.1 above.	Next day.
07	Tourist vehicle permit	Form P.Co.T.A.	Rs.50/-	Next day.
08	National permit	Form-N.P.Gd.C.A.	Rs.50/-	Next day.

**SCHEME FOR ALLOTING JUMPING NUMBER
DESIRED BY THE REGISTRATION OWNER.**

ANNEXURE-IV

SR.NO.	TYPE OF VEHICLE	STANDARD FEE
1.	All kind of two wheeler (Moped/scooter/M-C)	Rs.500/-
2.	All kind of Transport Vehicle	Rs.3000/-
3.	Motor Vehicle having engine capacity upto 800 c.c.	Rs.3000/-
4.	Jeep/Cars/Station wagons etc. having engine capacity above 800 c.c.	Rs.7000/-

ANNEXURE –V

MOTOR VEHICLES

Part-Motor Vehicles using motor spirit	Annual Rate of Tax (Rupees)
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Part-Motor Vehicles using motor spirit.

A- Motor Vehicles fitted solely with pneumatic tyres.

I. Motor Cycles and Tricycles (including motor Scooters and cycles with attachment for propelling The name by mechanical power).

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|-----|---|------|
| a). | Cycle not exceeding 50 kgs. In wt. Unladen | 36/- |
| b). | Cycle not exceeding 100 kgs. In wt. Unladen | 70/- |
| c). | Cycle exceeding 50 kgs. In wt. Unladen | 90/- |
| d). | Tricycles | 90/- |
| e). | Cycles or tricycles used for drawing trailer or side car. | 30/- |

II. Motor Vehicle not exceeding 250 kgs. In wt. Unladen Adopted and used for invalids.

5/-

III. Motor Vehicles (including tricycles used for the carriage, Of goods or materials.

16/-

For every 100 kgs. Of registered laden weight or part thereof

Provided that where a tax on Motor Vehicle is levied by any Local authority the tax for Motor vehicle registered for use solely Within the limits of such local authority shall be two the aforesaid Rates.

IV. Motor Vehicle (including tricycles) plying for hire and used for The carriage of passengers

a). Vehicles Licensed to carry in all not than 2 passengers. 120/-

b). Vehicles Licensed to carry in all motor than 2 but not more than 4 passengers. 240/-

c). Vehicle Licensed to carry Rs.240/- plus Rs.80/-

i).	more than 4 passengers.	For every passengers which the vehicles is so licensed to carry.
V.	Breakdown vans used for towing disabled vehicles.	200/-
VI.	Motor Vehicle other than those liable to tax under the Going provisions of this schedule (Private Cars/Jeeps etc.	
a).	Vehicle not exceeding 750 kgs. In wt.unladen	120/-
b).	Vehicle not exceeding 750 kgs. But not exceeding 1500 kgs.	180/-
c).	Vehicle not exceeding 1500 kgs. But not exceeding 2250 kgs.	240/-
d).	Vehicle not exceeding 2250 kgs. But not exceeding 3000 kgs.	300/-
e).	Vehicle not exceeding 3000 kgs. But not exceeding 3750 kgs.	
f).	Vehicle not exceeding 750 kgs. But in wt. unladen	450/-
VI.	Additional tax payable in respect of Motor Vehicle used For drawing trailers.	
i).	For each trailer when the trailed is used for the carriage of goods.	The rates specified in Clause III in respect of Motor Vehicle used For the carriage of goods Or materials.
ii).	For each trailer when the trailed is used of passengers.	The rates specified in clause IV in respect of Motor Vehicles playing For hire and used for the Carriage of passengers. 40/-
iii).	For each trailer when the trailer is used for any other purpose.	
	Providing that two or more vehicles shall not be chargeable under this cause in respect of the same trailer	This rates shown in clause A plus 50 per centum.

B. Motor Vehicle other than those fitted solely with
Pneumatic tyres.

C. Dealers in or manufactures of motor vehicles.
For a general license in respect of each motor
Vehicle.

100/-

Part-II- Motor Vehicle using fuel other than motor
Spirit.

The rates shown in
Part- I plus a surcharge
Of 50 per centum on all
Or any class of motor
Vehicle mentioned
therein. Provided that such
Surcharge shall in case
exceed Rs.600/-