

**UNION TERRITORY ADMINISTRATION OF DADRA & NAGAR HAVELI  
SILVASSA MUNICIPAL COUNCIL  
SILVASSA.**

No.SMC/EST/Recruit/2016/1622

Date: 20 /07/2016

**ADVERTISEMENT**

Applications are invited for filling up of following Group-C posts in the Silvassa Municipal Council, Administration of Dadra and Nagar Haveli as under:

Sr. No.	Name of the Post & Pay Scale	No. of Posts	Educational Qualifications	Age Limit	Reservation
1	Draftsman PB-1 Rs. 5200-20200 + Grade Pay Rs. 2800/-	01	<b>Essential:-</b> Diploma in Civil Engineer preferable with one year experience as draughtsman	Between 18 and 27 Years (Relaxable for Government Servant up to 40 years in accordance with the instruction or order issued by the Central Government)  <b>Note:-</b> The upper age-limit Relaxable in accordance with the instructions or orders issued by the Central Government.	<b>UR-01 (One)</b>
2	Statistical Assistant PB-1 Rs. 5200-20200 + Grade Pay Rs. 2800/-	01	<b>Essential:-</b> Graduate in any discipline of any Recognized University with Statistics/Mathematics  <b>Skill Test on Computer:</b> English typing @35 WPM (time allowed 10 minutes) (35 WPM corresponds to 10500 KDPH on an average of 5 key depression for each word.	Between 18 and 27 Years (Relaxable for Government Servant up to 40 years in accordance with the instruction or order issued by the Central Government)  <b>Note:-</b> The upper age-limit Relaxable in accordance with the instructions or orders issued by the Central Government.	<b>UR-01 (One)</b>
3	Accountant PB-1 Rs. 5200-20200 + Grade Pay Rs. 2800/-	03	<b>Essential:-</b> B.com with Accountancy and auditing from any recognized university  <b>Skill Test on Computer:</b> English typing @35 WPM (time allowed 10 minutes) (35 WPM corresponds to 10500 KDPH on an average of 5 key depression for each word.	Between 18 and 27 Years (Relaxable for Government Servant up to 40 years in accordance with the instruction or order issued by the Central Government)  <b>Note:-</b> The upper age-limit Relaxable in accordance with the instructions or orders issued by the Central Government.	<b>ST-01 (One)</b>  <b>UR-02 (Two)</b>
4	Upper Division Clerk cum Computer Operator PB-1 Rs. 5200-20200 + Grade Pay Rs. 2400/-	05	<b>Essential:-</b> Degree from any recognized university.  <b>Skill Test on Computer:</b> English typing @35 WPM (time allowed 10 minutes) (35 WPM corresponds to 10500 KDPH on an average of 5 key depression for each word.	Between 18 and 27 Years (Relaxable for Government Servant up to 40 years in accordance with the instruction or order issued by the Central Government)  <b>Note:-</b> The upper age-limit relaxable in accordance with the instructions or orders issued by the Central Government.	<b>ST-02 (Two)</b>  <b>UR-03 (Three)</b>
5	Stenographer (English) PB-1 Rs. 5200-20200 + Grade Pay Rs. 2400/-	03	<b>Essential:-</b> H. S. C. or equivalent. A speed of 80 WPM in stenography in English. Knowledge of Computer Operating	Between 18 and 30 Years (Relaxable for Government Servant up to 40 years in accordance with the instruction or order issued by the Central Government)  <b>Note:-</b> The upper age-limit relaxable in accordance with the instructions or orders issued by the Central Government	<b>ST-01 (One)</b>  <b>UR-02 (Two)</b>
6	Assistant Account PB-1 Rs. 5200-20200 + Grade Pay Rs. 2400/-	05	<b>Essential:-</b> B. com with Accountancy from any recognized University.  <b>Skill Test on Computer:</b> English typing @35 WPM (time allowed 10 minutes) (35 WPM corresponds to 10500 KDPH on an average of 5 key depression for each word.	Between 18 and 27 Years (Relaxable for Government Servant up to 40 years in accordance with the instruction or order issued by the Central Government)  <b>Note:-</b> The upper age-limit relaxable in accordance with the instructions or orders issued by the Central Government	<b>ST-02 (Two)</b>  <b>UR-03 (Three)</b>

- The candidates should submit downloaded application accompanied with self attested copies of each certificate so as to reach the **Office of the Chief Officer, Silvassa Municipal Council, Dadra & Nagar Haveli Silvassa** within on or before **22<sup>th</sup> August, 2016** (The application form can be downloaded from [www.dnh.nic.in](http://www.dnh.nic.in)). The candidates claiming SC / ST / OBC shall be required to furnish a self attested copy of certificate issued by Competent Authority that he / she belongs to SC / ST / OBC community along with his / her applications.
- The Silvassa Municipal Council will hold the examination on 1st October 2016 tentatively.

4. The scope and pattern of examination will be declared on the website of Silvassa Municipal council within 7 days of publishing of this advertisement.
5. The applicant should produce domicile certificate of Dadra & Nagar Haveli issued by Mamlatdar, Silvassa / Khanvel. Failing which the application will be rejected automatically without any notice from this office. **Applications received in the prescribed proforma with requisite documents as stated above shall only be taken into consideration if received within the stipulated time.** No correspondence will be entertained as regards incomplete / time barred applications.

**Sd/-**  
**Chief Officer**  
**Silvassa Municipal Council**  
**Silvassa**

To

1. The Collector/Director (Muni. Admin), Dadra and Nagar Haveli for information please
2. The President, Silvassa Municipal Council, for information please.
3. The Vice President, Silvassa Municipal Council, for information please.

सिलवासा नगर परिषद  
दादरा एवं नगर हवेली  
सिलवासा

सं.एसएमसी/निविदासूचना/२०१६-२०१७/१६२२

दिनांक: २०/०७/२०१६

**विज्ञापन**

अनुप्रयोगों समूह-सी सिलवासा नगर परिषद, नीचे के रूप में दादरा और नगर हवेली के प्रशासन में निम्नलिखित पदों को भरने के लिए आमंत्रित कर रहे हैं :

पोस्ट और वेतनमानके नाम	पदोंकी संख्या	शैक्षिकयोग्यता	आयुसीमा	आरक्षण
ड्राफ्ट्समैन पीबी-1 रुपए. 5200-20200 + ग्रेडवेतनरु. 2800 / -	01	आवश्यक :- सिविल इंजीनियर में डिप्लोमा ड्राफ्ट्समैन के रूपमें एकसाल के अनुभव के साथ बेहतर	18 और 27 सालके बीच ( 40 साल तक सरकारी कर्मचारी के निर्देश या आदेश केन्द्र सरकार द्वारा जारी किए गए के अनुसारछूट )  नोट: निर्देश या केन्द्रसरकार द्वारा जारी किए गए आदेश के साथ -इस ऊपरी आयु -सीमा छुट देने अनुसार।	<b>यूआर-01 (एक)</b>
सांख्यिकीय सहायक पीबी -1 रुपए. 5200-20200 + ग्रेडवेतनरु. 2800 / -	01	आवश्यक: - सांख्यिकी / गणित के साथ किसी मान्यता प्राप्त विश्वविद्यालय से स्नातक  कम्प्यूटर पर कौशल परीक्षा : अंग्रेजी टाइपिंग@ 35 WPM ( समयकी अनुमतिदी 10 मिनट) (35 WPM प्रत्येकशब्दकेलिए 5 प्रमुखअवसादकेऔसतन 10500 KDPH सेमेलखातीहै।	18 और 27 सालके बीच ( 40 साल तक सरकारी कर्मचारी के निर्देश या आदेश केन्द्र सरकार द्वारा जारी किए गए के अनुसारछूट )  नोट: निर्देश या केन्द्रसरकार द्वारा जारी किए गए आदेश के साथ -इस ऊपरी आयु -सीमा छुट देने अनुसार।	<b>यूआर-01 (एक)</b>
अकाउंटेंट पीबी -1 रुपए 5200-20200 + ग्रेडवेतनरु 2800 / -	03	आवश्यक: - किसी भी मान्यता प्राप्त विश्वविद्यालय से लेखा और लेखा परीक्षा के साथ बेचलोर ऑफ कॉमर्स  कम्प्यूटर पर कौशल परीक्षा : अंग्रेजी टाइपिंग@ 35 WPM ( समयकी अनुमतिदी 10 मिनट) (35 WPM प्रत्येक शब्द के लिए 5 प्रमुख अवसाद के औसतन 10500 KDPH सेमेल खाती है।	18 और 27 सालके बीच ( 40 साल तक सरकारी कर्मचारी के निर्देश या आदेश केन्द्र सरकार द्वारा जारी किए गए के अनुसारछूट )  (नोट - :नोट: निर्देश या केन्द्रसरकार द्वारा जारी किए गए आदेश के साथ -इस ऊपरी आयु - सीमा छुट देने अनुसार।	<b>एसटी-01 (एक)</b> <b>यूआर-02 (दो)</b>
उच्च श्रेणी लिपिक सह कम्प्यूटर ऑपरेटर पीबी -1 रुपए. 5200-20200 + ग्रेड वेतन रु. 2400 / -	05	आवश्यक: - किसी भी मान्यता प्राप्त विश्वविद्यालय से डिग्री।  कम्प्यूटर पर कौशल परीक्षा : अंग्रेजी टाइपिंग@ 35 WPM ( समयकी अनुमतिदी 10 मिनट) (35 WPM प्रत्येकशब्दकेलिए 5 प्रमुखअवसादकेऔसतन 10500 KDPH से मेल खातीहै।	18 और 27 सालके बीच ( 40 साल तक सरकारी कर्मचारी के निर्देश या आदेश केन्द्र सरकार द्वारा जारी किए गए के अनुसारछूट )  (नोट - :नोट: निर्देश या केन्द्रसरकार द्वारा जारी किए गए आदेश के साथ -इस ऊपरी आयु - सीमा छुट देने अनुसार।	<b>एसटी-०२ (दो)</b> <b>यूआर-०३ (तीन)</b>
स्टेनोग्राफर ( अंग्रेजी ) पीबी -1 रुपए. 5200-20200 + ग्रेडवेतनरु. 2400 / -	03	आवश्यक: - एच एस सी या समकक्ष। अंग्रेजी में आशुलिपि में 80 शब्द प्रति मिनट की गति।  कंप्यूटर ऑपरेटिंग का ज्ञान	18 और 30 सालके बीच ( 40 साल तक सरकारी कर्मचारी के निर्देश या आदेश केन्द्र सरकार द्वारा जारी किए गए के अनुसारछूट )  (नोट - :नोट: निर्देश या केन्द्रसरकार द्वारा जारी किए गए आदेश के साथ -इस ऊपरी आयु - सीमा छुट देने अनुसार।	<b>एसटी-01 (एक)</b> <b>यूआर-02 (दो)</b>
सहायक अकाउंट पीबी-1 रुपए. 5200-20200 + ग्रेडवेतनरु. 2400 / -	05	आवश्यक: - किसी भी मान्यता प्राप्त विश्वविद्यालय से लेखा के साथ बी कॉम।	18 और 27 सालकेबीच ( 40 सालतकसरकारीकर्मचारीकेनिर्देशयाआदेशकेन्द्रसरकारद्वाराजारीकिएगएकेअनुसारछूट )	<b>एसटी-0२ (दो)</b> <b>यूआर-0३</b>

		कम्प्यूटर पर कौशल परीक्षा : अंग्रेजी टाइपिंग@ 35 WPM ( समय की अनुमति दी 10 मिनट) (35 WPM प्रत्येक शब्द के लिए 5 प्रमुख अवसाद के औसतन 10500 KDPH सेमेलखातीहै।	(नोट - :नोट: निर्देश या केन्द्रसरकार द्वारा जारी किए गए आदेश के साथ-इस ऊपरी आयु - सीमा छुट देने अनुसार।	(तीन)
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6. उम्मीदवार अपने आवेदन के साथ हरेक प्रमाणपत्र की स्वयं सत्यापित प्रतीया के साथ रोजगार समाचार में इस विज्ञापन प्रकाशित होने के बाद २२अगस्त, २०१६ को या उस से पहले मुख्य अधिकारी के कार्यालय, सिलवासा नगर परिषद, दादरा एवं नगर हवेली में अपना आवेदन भेजना होगा |( आवेदनफार्मwww.dnh.nic.in से डाउनलोड किया जा सकता है) जो लागू उम्मीदवार अनुसूचितजाति / अनुसूचितजनजाति / अन्यपिछड़ावर्गहोने का दावा कर रहे हे वो उम्मीदवारों को एक स्वयं सक्षम प्राधिकारी द्वारा जारी किए गए प्रमाण पत्र की प्रतिलिपि है कि वह/वहउसकी/उस के आवेदन पत्र के साथ-साथ अनुसूचित जाति / अनुसूचितजनजाति / अन्य पिछड़ा वर्ग समुदाय के अंतर्गत आता है अभिप्रमाणित प्रस्तुत करने के लिए आवश्यक होगा।
7. गुंजाइस हे की सिलवासा नगर परिषद 1 अक्टूबर 2016 परीक्षा आयोजित करेगा।
8. परीक्षा का पैटर्न इस विज्ञापन के प्रकाशन के 7 दिनों के भीतर सिलवासा नगर परिषद की वेबसाइट पर घोषित किया जाएगा।
9. आवेदक को दादरा एवं नगर हवेली के अधिवास प्रमाण पत्र मामलतदार, सिलवासा / खानवेल द्वारा जारी किए गए भेजना हे |यदि निर्धारित समय के भीतर ऐसा न होने पर आवेदन अपेक्षित दस्तावेजों के खारिज कर दिया जाएगा| ऊपर कहा गया है अनुसार एप्लिकेशन के साथनिर्धारित प्रपत्र जो टाइम और तारीख के मुताबिक भेजेगा केवलवो ध्यान में लिया जाएगा।कोई पत्राचार के रूप में अधूरा/समय वर्जित अनुप्रयोगों का संबंध मनोरंजन किया जाएगा।

**मुख्यअधिकारी**  
**सिलवासानगरपरिषद**  
**दादराएवंनगराहवेली**  
**सिलवासा**

To

4. The Collector/Director (Muni. Admin), Dadra and Nagar Haveli for information please
5. The President, Silvassa Municipal Council, for information please.
6. The Vice President, Silvassa Municipal Council, for information please.

સેલવાસનગરપાલિકા  
દાદરાઅનેનગરપાલિકા  
સેલવાસ-396230

ન. એસએમસી/નિવિદાસૂચના/૨૦૧૬-૧૭/૧૬૨૨

તારીખ:-૨૦/૦૭/૨૦૧૬

જાહેરાત

એપ્લિકેશન્સ ગ્રુપ -સી સેલવાસા મ્યુનિસિપલ કાઉન્સિલ, હેઠળ દાદરા અને નગર હવેલી ના વહીવટ પોસ્ટ્સ નીચેના ભરવા માટે આમંત્રિત કર્યા છે

પોસ્ટ અને પે સ્કેલ નામ	પોસ્ટ્સ સંખ્યા	શૈક્ષણિકલાયકાત	ઉંમરમર્યાદા	આરક્ષણ
ડ્રાફ્ટમન PB -1 રૂ. 5200-20200 + ગ્રેડપેરૂ. 2800 / -	૦૧	મહત્વની : - સિવિલ એન્જિનિયર ડિપ્લોમા ડ્રાફ્ટમન તરીકે એક વર્ષ અનુભવ સાથે પ્રાથમિકતા	18 અને 27 વર્ષની વચ્ચે ( 40 વર્ષ સરકારીકર્મચારી સૂચના અથવા કેન્દ્રસરકારદ્વારા જારી અનુસાર માટે છૂટછાટ મૂકવા )  નોંધ: સૂચનો અથવા કેન્દ્ર સરકાર દ્વારા અદા ઓર્ડર સાથે -ઉપલીવય - મર્યાદા અનુસાર છૂટ .	યૂઆર-૦૧ (એક)
આંકડામદદનીશ PB -1 રૂ. 5200-20200 + ગ્રેડપેરૂ. 2800 / -	૦૧	મહત્વની : - આંકડા / ગણિતસાથે કોઇપણ માન્યતા પ્રાપ્ત યુનિવર્સિટીની કોઇ શિસ્ત ગ્રેજ્યુએટ  કમ્પ્યુટર પર કૌશલ્ય ટેસ્ટ: ઇંગલિશ ટાઇપ@ 35 WPM (સમય મંજૂરી 10 મિનિટ) (35 WPM દરેક શબ્દમાટે 5 કી ડિપ્રેશન સરેરાશ 10500 KDPH અનુલક્ષે છે.	18 અને 27 વર્ષની વચ્ચે ( 40 વર્ષ સરકારીકર્મચારી સૂચના અથવા કેન્દ્રસરકારદ્વારા જારી અનુસાર માટે છૂટછાટ મૂકવા )  નોંધ: સૂચનો અથવા કેન્દ્ર સરકાર દ્વારા અદા ઓર્ડર સાથે -ઉપલીવય - મર્યાદા અનુસાર છૂટ .	યૂઆર-૦૧ (એક)
એકાઉન્ટન્ટ PB -1 રૂ. 5200-20200 + ગ્રેડપેરૂ. 2800 / -	03	મહત્વની : - કોઈ પણ માન્ય યુનિવર્સિટી માંથી એકાઉન્ટન્સી અને ઓડિટીંગ સાથે બેચલર ઓફ કોમર્સ  કમ્પ્યુટર પર કૌશલ્ય ટેસ્ટ: ઇંગલિશ ટાઇપ@ 35 WPM (સમય મંજૂરી 10 મિનિટ) (35 WPM દરેક શબ્દમાટે 5 કી ડિપ્રેશન સરેરાશ 10500 KDPH અનુલક્ષે છે.	વચ્ચે 18 અને 27 વર્ષ ( 40 વર્ષસરકારીકર્મચારીસૂચનાઅથવાકેન્દ્રસરકારદ્વારાજારીઅનુસારમાટેછૂટછાટમૂકવા )  નોંધ: સૂચનો અથવા કેન્દ્ર સરકાર દ્વારા અદા ઓર્ડર સાથે -ઉપલીવય - મર્યાદા અનુસાર છૂટ .	એસટી-૦૧ (એક) યુઆર-૦૨ (બે)
ઉચ્ચ શ્રેણી કારકુન કમ કમ્પ્યુટર ઓપરેટર PB -1 રૂ. 5200-20200 + ગ્રેડપેરૂ. 2400 / -	05	મહત્વની : - કોઈ પણ માન્ય યુનિવર્સિટી માં થીડિગ્રી.  કમ્પ્યુટરપરકૌશલ્યટેસ્ટ: ઇંગલિશટાઇપ@ 35 WPM (સમયમંજૂરી 10 મિનિટ) (35 WPM દરેકશબ્દમાટે 5 કીડિપ્રેશનસરેરાશ 10500 KDPH અનુલક્ષે છે.	વચ્ચે 18 અને 27 વર્ષ ( 40 વર્ષસરકારીકર્મચારીસૂચનાઅથવાકેન્દ્રસરકારદ્વારાજારીઅનુસારમાટેછૂટછાટમૂકવા )  નોંધ: સૂચનો અથવા કેન્દ્ર સરકાર દ્વારા અદા ઓર્ડર સાથે -ઉપલીવય - મર્યાદા અનુસાર છૂટ .	એસટી-૦૨ (બે) યુઆર-૦૩ (ત્રણ)
સ્ટેનોગ્રાફર (ઇંગલિશ) PB -1 રૂ. 5200-20200 +	03	મહત્વની : - એચ એસ સી અથવા સમકક્ષ. ઇંગલિશ માં લઘુલિપિ 80 WPM એકઝડપ	વચ્ચે 18 અને 30 વર્ષ ( 40 વર્ષસરકારીકર્મચારીસૂચનાઅથવાકેન્દ્રસરકારદ્વારાજારીઅનુસારમાટેછૂટ	એસટી-૦૧ (એક)

	ગ્રેડપેરૂ. 2400 / -		કમ્પ્યુટર ઓપરેટિંગજ્ઞાન	છાટમૂકવા ) નોંધ: સૂચનો અથવા કેન્દ્ર સરકાર દ્વારા અદા ઓર્ડર સાથે -ઉપલીવચ - મર્યાદા અનુસાર છૂટ .	યુઆર- ૦૨ (બે)
	અસિસ્ટેન્ટ એકાઉન્ટ PB -1 રૂ. 5200- 20200 + ગ્રેડપેરૂ. 2400 / -	05	મહત્વની : - કોઈ પણ માન્ય યુનિવર્સિટી માંથી એકાઉન્ટન્સી સાથે બીકોમ .  કમ્પ્યુટરપરકૌશલ્યટેસ્ટ: ઇંગલિશટાઈપ@ 35 WPM (સમયમંજૂરી 10 મિનિટ) (35 WPM દરેકશબ્દમાટે 5 કીડિપ્રેશનસરેરાશ 10500 KDPH અનુલક્ષે.	વચ્ચે 18 અને 27 વર્ષ ( 40 વર્ષસરકારીકર્મચારીસૂચનાઅથવાકેન્દ્રસરકારદ્વારાજારીઅનુસારમાટેછૂટ છાટમૂકવા )  નોંધ: સૂચનો અથવા કેન્દ્ર સરકાર દ્વારા અદા ઓર્ડર સાથે -ઉપલીવચ - મર્યાદા અનુસાર છૂટ .	એસટી- ૦૨ (બે) યુઆર- ૦૩ (ત્રણ)

2. ઉમેદવાર પોતાના આવેદન સાથે બધા જ પ્રમાણ પત્ર ની સ્વપ્રમાણિત નકલો સાથે જોડી રાજગર સમાચાર માં જાહેર ખબર પ્રકાશન થયેલી ૨૨ ઓગસ્ટ, ૨૦૧૬ કે પછી એની પેહલા મુખ્ય અધિકારી, સિલવાસા નાગર પાલિકા, દાદરા અને નાગર પાલિકા માં તેમનું આવેદન મોકલવાનું રહેશે. (એપ્લિકેશન ફોર્મ www.Dnh.nic.in ઉપર જોવા મળશે)જે ઉમેદવારો એસસી/એસટી/ઓબીસી નો દાવો કરતાં હોય તેવા ઉમેદવારો એ સક્ષમ અધિકારી દ્વારા જારી કરેલ પ્રમાણપત્ર ની સ્વપ્રમાણિત નકલ અરજી સાથે જોડવાની રહેશે. ઉમેદવારો સ્વસક્ષમ અધિકારી દ્વારા જારી પ્રમાણપત્ર નકલ કે તે / તેણીતેના / તેણીનાકાર્યક્રમોસાથેSC / ST / OBC સમુદાયમાટેઅનુસરેછેપ્રમાણિતઆપવુંજરૂરીરહેશે .
3. સિલવાસા મ્યુનિસિપલ કાઉન્સિલ 1 લીઓક્ટોબર 2016 કામચલાઉપરપરીક્ષાકરશે.
4. પરીક્ષા પેટર્ન આ જાહેરાત પ્રકાશન દિવસની અંદર સિલવાસા મ્યુનિસિપલ કાઉન્સિલ ઓફ વેબસાઇટ પર જાહેર કરવામાં આવશે.
5. અરજદાર દાદરા અને નગર હવેલીના અધિવાસ પ્રમાણપત્ર મામલતદાર, સિલવાસા/ખાનવેલ દ્વારા જારી આપવાનું રહેશે. જો નિયત સમયમાં પ્રાપ્ત જે નિષ્ફળ અરજી જરૂરી દસ્તાવેજો ઉપર જણાવ્યું હતું તે કોઈ પણ નોટિસ વગર આપો આપ નકારવામાં આવશે અને દસ્તાવેજ સાથે નિયતપત્રક ઉપર જણાવ્યા અનુસાર તારીખ અને સમય પ્રમાણે પ્રાપ્ત આ માત્ર ધ્યાનમાં લેવામાં આવશે. કોઈ પત્રવ્યવહાર તરીકે અપૂર્ણ / સમય બાધિત કાર્યક્રમો માને મનોરંજનઆવશે .

મુખ્યઅધિકારી  
સેલવાસનગરપાલિકા  
દાદરાઅનેનગરહવેલી

To

7. The Collector/Director (Muni. Admin), Dadra and Nagar Haveli for information please
8. The President, Silvassa Municipal Council, for information please.
9. The Vice President, Silvassa Municipal Council, for information please.

**APPLICATION FOR THE POST OF  
DRAFTSMAN  
Administration of Dadra & Nagar Haveli  
Silvassa Municipal Council**

Paste recent  
Passport size  
Photograph duly  
Self Attested

1.	Applicant's Name (In Block Letters)	_____ (FIRST NAME) _____ (SURNAME)																					
2.	Father's / Husband's Name (In Block Letters)	_____ (FIRST NAME) _____ (SURNAME)																					
3.	Residential Address for correspondence: (In Block Letters)	_____																					
4.	Mobile Number: ( Enter 10 digit Mobile number without '0' in the prefix. )	<table border="1" style="width: 100%; height: 20px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																					
5.	e-mail id:	<table border="1" style="width: 100%; height: 20px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																					
6.	Date of Birth (DD/MM/YYYY)	<table border="1" style="width: 100%; height: 20px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																					
( Tick/ in the below boxes as applicable)																							
7.	Gender:	Male	Female																				
8.	Caste Category: (Whether belongs to SC / ST / OBC / UR )	SC	ST																				
9.	Whether belongs to Physically Handicapped category or other special category.	YES	NO																				
10.	Whether availing age relaxation as per DNH Circular. (Only for employees working on Daily Wages / Ad-hoc / Contract / Workcharged basis in the UT of Dadra & Nagar Haveli)	YES	NO																				
11.	Domicile of Dadra & Nagar Haveli	YES	NO																				
12.	<b>Educational Qualification</b>																						
	Please specify the qualifications as per the existing notified Recruitment Rules for the post.	Board / University	Year of Passing																				
			Percentage																				

13 (a) Information / documents regarding Educational and other Qualifications: (✓ as appropriate)

i. Essential:	Diploma in Civil Engineer preferable with one year experience as draughtsman	<input type="checkbox"/>
ii. Desirable:	N.A	<input type="checkbox"/>

13 (b) Information regarding Knowledge of Information & Communication Technology Qualification:

Sr. No.	✓ ICT Qualification in the next column as applicable )	
(1)	Has studied and passed Computer Science / Information Technology as a subject at Std. 12 <sup>th</sup> level or at any higher level or BCC or any higher level course of NIELIT.	<input type="checkbox"/>
(2)	CCC course of NIELIT or any higher level course of NIELIT.	<input type="checkbox"/>
(3)	B.Sc in Computer Science / Information Technology / BCA	<input type="checkbox"/>
(4)	B.Tech in Computer Science / Information Technology / M.Sc in Computer Science	<input type="checkbox"/>
(5)	M.Tech in Computer Science / Information Technology / MCA	<input type="checkbox"/>
(6)	None of the above	<input type="checkbox"/>

14. Experience, if any

Name of Organisation	Designation	Nature of Duty	Period of Service	
			From	To

15. Declaration:

I, declare that I fulfill all the conditions of eligibility regarding age limit and Education Qualification and other qualification etc., for the post of **Draftsman**.

I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed / false or incorrect or ineligibility being detected before or after the examination, my candidature / appointment is liable to be cancelled.

Dated: \_\_\_/\_\_\_/\_\_\_\_\_

(Signature of Candidate)  
Unsigned application will be rejected

<b>Note :</b>	Attach self attested copy of Birth / Educational / Experience Certificate (if relevant) / Caste Certificate (if relevant), Domicile Certificate (if of Dadra & Nagar Haveli), Physically Handicapped Certificate (if relevant) failing which the application will be summarily rejected.
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**APPLICATION FOR THE POST OF  
Statistical Assistant  
Administration of Dadra & Nagar Haveli  
Silvassa Municipal Council**

Paste recent  
Passport size  
Photograph duly  
Self Attested

1.	Applicant's Name (In Block Letters)	<table style="width: 100%; border: none;"> <tr> <td style="border: none;">_____</td> <td style="border: none;">_____</td> </tr> <tr> <td style="border: none; text-align: center;">(FIRST NAME)</td> <td style="border: none; text-align: center;">(SURNAME)</td> </tr> </table>	_____	_____	(FIRST NAME)	(SURNAME)															
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(FIRST NAME)	(SURNAME)																				
3.	Residential Address for correspondence: (In Block Letters)																				
4.	Mobile Number: ( Enter 10 digit Mobile number without '0' in the prefix. )	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td> </tr> </table>																			
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7.	Gender:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Male</td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 30%;">Female</td> <td style="width: 10%; text-align: center;"> </td> </tr> </table>	Male		Female																
Male		Female																			
8.	Caste Category: (Whether belongs to SC / ST / OBC / UR )	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">SC</td><td style="width: 10%; text-align: center;"> </td><td style="width: 15%;">ST</td><td style="width: 10%; text-align: center;"> </td><td style="width: 15%;">OBC</td><td style="width: 10%; text-align: center;"> </td><td style="width: 20%;">General / Un- reserved</td><td style="width: 10%; text-align: center;"> </td> </tr> </table>	SC		ST		OBC		General / Un- reserved												
SC		ST		OBC		General / Un- reserved															
9.	Whether belongs to Physically Handicapped category or other special category.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">YES</td><td style="width: 10%; text-align: center;"> </td><td style="width: 15%;">NO</td><td style="width: 10%; text-align: center;"> </td> </tr> </table>	YES		NO																
YES		NO																			
10.	Whether availing age relaxation as per DNH Circular.  (Only for employees working on Daily Wages / Ad-hoc / Contract / Workcharged basis in the UT of Dadra & Nagar Haveli)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">YES</td><td style="width: 10%; text-align: center;"> </td><td style="width: 15%;">NO</td><td style="width: 10%; text-align: center;"> </td> </tr> </table>	YES		NO																
YES		NO																			
11.	Domicile of Dadra & Nagar Haveli	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">YES</td><td style="width: 10%; text-align: center;"> </td><td style="width: 15%;">NO</td><td style="width: 10%; text-align: center;"> </td> </tr> </table>	YES		NO																
YES		NO																			
12.	<b>Educational Qualification</b>																				
	Please specify the qualifications as per the existing notified Recruitment Rules for the post.	Board / University	Year of Passing																		
			Percentage																		

13 (a) Information / documents regarding Educational and other Qualifications: (√ as appropriate)

i. Essential:	Graduate in any discipline of any Recognized University with Statistics/Mathematics <b>Skill Test on Computer:</b> English typing @35 WPM (time allowed 10 minutes) (35 WPM corresponds to 10500 KDPH on an average of 5 key depressions for each word.		
ii. Desirable:	N.A		

13 (b) Information regarding Knowledge of Information & Communication Technology Qualification:

Sr. No.	ICT Qualification in the next column as applicable )	
(1)	Has studied and passed Computer Science / Information Technology as a subject at Std. 12 <sup>th</sup> level or at any higher level or BCC or any higher level course of NIELIT.	
(2)	CCC course of NIELIT or any higher level course of NIELIT.	
(3)	B.Sc in Computer Science / Information Technology / BCA	
(4)	B.Tech in Computer Science / Information Technology / M.Sc in Computer Science	
(5)	M.Tech in Computer Science / Information Technology / MCA	
(6)	None of the above	

14. Experience, if any

Name of Organisation	Designation	Nature of Duty	Period of Service	
			From	To

15. Declaration:

I, declare that I fulfill all the conditions of eligibility regarding age limit and Education Qualification and other qualification etc., for the post of **Statistical Assistant**.

I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed / false or incorrect or ineligibility being detected before or after the examination, my candidature / appointment is liable to be cancelled.

Dated: \_\_\_/\_\_\_/\_\_\_\_

(Signature of Candidate)  
Unsigned application will be rejected

<b>Note :</b>	Attach self attested copy of Birth / Educational / Experience Certificate (if relevant) / Caste Certificate (if relevant), Domicile Certificate (if of Dadra & Nagar Haveli), Physically Handicapped Certificate (if relevant) failing which the application will be summarily rejected.
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**APPLICATION FOR THE POST OF  
Accountant  
Administration of Dadra & Nagar Haveli  
Silvassa Municipal Council**

Paste recent  
Passport size  
Photograph duly  
Self Attested

1.	Applicant's Name (In Block Letters)	(FIRST NAME) (SURNAME)
2.	Father's / Husband's Name (In Block Letters)	(FIRST NAME) (SURNAME)
3.	Residential Address for correspondence: (In Block Letters)	_____
4.	Mobile Number: ( Enter 10 digit Mobile number without '0' in the prefix. )	_____
5.	e-mail id:	_____
6.	Date of Birth (DD/MM/YYYY)	_____
( Tick/ in the below boxes as applicable)		
7.	Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
8.	Caste Category: (Whether belongs to SC / ST / OBC / UR )	SC <input type="checkbox"/> ST <input type="checkbox"/> OBC <input type="checkbox"/> General / Un-reserved <input type="checkbox"/>
9.	Whether belongs to Physically Handicapped category or other special category.	YES <input type="checkbox"/> NO <input type="checkbox"/>
10.	Whether availing age relaxation as per DNH Circular.  (Only for employees working on Daily Wages / Ad-hoc / Contract / Workcharged basis in the UT of Dadra & Nagar Haveli)	YES <input type="checkbox"/> NO <input type="checkbox"/>
11.	Domicile of Dadra & Nagar Haveli	YES <input type="checkbox"/> NO <input type="checkbox"/>
12.	<b>Educational Qualification</b>	
	Please specify the qualifications as per the existing notified Recruitment Rules for the post.	Board / University      Year of Passing      Percentage

**13 (a) Information / documents regarding Educational and other Qualifications: (✓ as appropriate)**

i. Essential:	1. B.com with Accountancy and auditing from any recognized university  Skill Test on Computer: English typing @35 WPM (time allowed 10 minutes) (35 WPM corresponds to 10500 KDPH on an average of 5 key depressions for each word.	<input type="checkbox"/>
ii. Desirable:	N.A	<input type="checkbox"/>

**13 (b) Information regarding Knowledge of Information & Communication Technology Qualification:**

Sr. No.	ICT Qualification in the next column as applicable )	
(1)	Has studied and passed Computer Science / Information Technology as a subject at Std. 12 <sup>th</sup> level or at any higher level or BCC or any higher level course of NIELIT.	<input type="checkbox"/>
(2)	CCC course of NIELIT or any higher level course of NIELIT.	<input type="checkbox"/>
(3)	B.Sc in Computer Science / Information Technology / BCA	<input type="checkbox"/>
(4)	B.Tech in Computer Science / Information Technology / M.Sc in Computer Science	<input type="checkbox"/>
(5)	M.Tech in Computer Science / Information Technology / MCA	<input type="checkbox"/>
(6)	None of the above	<input type="checkbox"/>

**14. Experience, if any**

Name of Organisation	Designation	Nature of Duty	Period of Service	
			From	To

**15. Declaration:**

I, declare that I fulfill all the conditions of eligibility regarding age limit and Education Qualification and other qualification etc., for the post of **Accountant**

I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed / false or incorrect or ineligibility being detected before or after the examination, my candidature / appointment is liable to be cancelled.

Dated: \_\_\_/\_\_\_/\_\_\_\_\_

(Signature of Candidate)  
Unsigned application will be rejected

<b>Note :</b>	Attach self attested copy of Birth / Educational / Experience Certificate (if relevant) / Caste Certificate (if relevant), Domicile Certificate (if of Dadra & Nagar Haveli), Physically Handicapped Certificate (if relevant) failing which the application will be summarily rejected.
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**APPLICATION FOR THE POST OF  
Assistant Accountant  
Administration of Dadra & Nagar Haveli  
Silvassa Municipal Council**

Paste recent  
Passport size  
Photograph duly  
Self Attested

1.	Applicant's Name (In Block Letters)	(FIRST NAME) (SURNAME)
2.	Father's / Husband's Name (In Block Letters)	(FIRST NAME) (SURNAME)
3.	Residential Address for correspondence: (In Block Letters)	_____
4.	Mobile Number: ( Enter 10 digit Mobile number without '0' in the prefix. )	_____
5.	e-mail id:	_____
6.	Date of Birth (DD/MM/YYYY)	_____
( Tick/ in the below boxes as applicable)		
7.	Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
8.	Caste Category: (Whether belongs to SC / ST / OBC / UR )	SC <input type="checkbox"/> ST <input type="checkbox"/> OBC <input type="checkbox"/> General / Un-reserved <input type="checkbox"/>
9.	Whether belongs to Physically Handicapped category or other special category.	YES <input type="checkbox"/> NO <input type="checkbox"/>
10.	Whether availing age relaxation as per DNH Circular.  (Only for employees working on Daily Wages / Ad-hoc / Contract / Workcharged basis in the UT of Dadra & Nagar Haveli)	YES <input type="checkbox"/> NO <input type="checkbox"/>
11.	Domicile of Dadra & Nagar Haveli	YES <input type="checkbox"/> NO <input type="checkbox"/>
12.	<b>Educational Qualification</b>	
	Please specify the qualifications as per the existing notified Recruitment Rules for the post.	Board / University      Year of Passing      Percentage

**13 (a) Information / documents regarding Educational and other Qualifications: (✓ as appropriate)**

i. Essential:	1. B.com with Accountancy and auditing from any recognized university  Skill Test on Computer: English typing @35 WPM (time allowed 10 minutes) (35 WPM corresponds to 10500 KDPH on an average of 5 key depressions for each word.	<input type="checkbox"/>
ii. Desirable:	N.A	<input type="checkbox"/>

**13 (b) Information regarding Knowledge of Information & Communication Technology Qualification:**

Sr. No.	ICT Qualification in the next column as applicable )	
(1)	Has studied and passed Computer Science / Information Technology as a subject at Std. 12 <sup>th</sup> level or at any higher level or BCC or any higher level course of NIELIT.	<input type="checkbox"/>
(2)	CCC course of NIELIT or any higher level course of NIELIT.	<input type="checkbox"/>
(3)	B.Sc in Computer Science / Information Technology / BCA	<input type="checkbox"/>
(4)	B.Tech in Computer Science / Information Technology / M.Sc in Computer Science	<input type="checkbox"/>
(5)	M.Tech in Computer Science / Information Technology / MCA	<input type="checkbox"/>
(6)	None of the above	<input type="checkbox"/>

**14. Experience, if any**

Name of Organisation	Designation	Nature of Duty	Period of Service	
			From	To

**15. Declaration:**

I, declare that I fulfill all the conditions of eligibility regarding age limit and Education Qualification and other qualification etc., for the post of **Assistant Accountant**

I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed / false or incorrect or ineligibility being detected before or after the examination, my candidature / appointment is liable to be cancelled.

Dated: \_\_\_/\_\_\_/\_\_\_\_\_

(Signature of Candidate)  
Unsigned application will be rejected

<b>Note :</b>	Attach self attested copy of Birth / Educational / Experience Certificate (if relevant) / Caste Certificate (if relevant), Domicile Certificate (if of Dadra & Nagar Haveli), Physically Handicapped Certificate (if relevant) failing which the application will be summarily rejected.
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