

Administration of  
Dadra and Nagar Haveli, U.T.  
(Deptt. of Animal Husb. & Vet. Services)  
Silvassa.

No.A-4/42-AHD/2010-11/ 913

Dated. 11/08/2010

**LIMITED TENDER NOTICE**

The Animal Husbandry cum Veterinary Officer, Dadra and Nagar Haveli, Silvassa on behalf of the President of India, invites sealed tenders from the interested grass merchants in two bid systems for procurement of 153 tons (approximately) Dry Grass in the form of bales for Govt. Dairy Demonstration Farm, Silvassa worth of Rs. 6.50 lakhs (Rupees Six lakhs and fifty thousand only), so as to reach to this office on or before 16/09/2010 up to 15.00 hours by R.P.A.D. or to be deposited in the tender box kept in the office of the undersigned. The blank tender form along with terms and conditions will be available from the office of the undersigned from 23/08/2010 to 01/09/2010 on payment of tender fee of Rs. 1,000/- in cash and Rs. 1,050/- by post (Non-refundable) during Office hours. The tenderer should enclose E.M.D. of Rs.16,250/-/- in form of DD/FDR drawn from any scheduled bank in favour of the undersigned along with the tender. The tender without E.M.D. will not be considered and will be summarily rejected without assigning any reason thereof.

The bid should be submitted in two separate covers each superscribed 'TECHNICAL BID' & 'COMMERCIAL BID'. The technical bid cover should comprise all documents including terms & conditions, E.M.D. and other required documents. The commercial bid cover should comprise only schedule of the rates.

The Tender Form along with terms & conditions is also available on the Website Address [www.dnh.nic.in](http://www.dnh.nic.in) and can be downloaded and used for submitting the tender, but such tender should also reach to the undersigned in the manner indicated as above along with tender fee and E.M.D. Without E.M.D. and tender fees, the tender will be summarily rejected.

Right to accept or reject any or all tenders without assigning any reason thereof is reserved with the Administration.

Sd/-  
( DR. D.M.DUMRALIA )  
Animal Husb.-Cum-Vet. Officer  
Dadra and Nagar Haveli  
Silvassa.

Copy to well known Suppliers/ Manufacturers.

Copy fd.w.cs. to all the Heads of Offices, Dadra and Nagar Haveli, Silvassa, for wide publicity.

Copy to Officer in charge ,N.I.C., Silvassa with a request to display the above tender notice on Website.

Copy fd.w.cs to the Chief Publicity Officer , Dadra and Nagar Haveli , Silvassa , for publishing the same in the news papers.

Last date for issue of blank tender form : - **23/08/2010 to 01/09/2010**

Last date for acceptance of tender by R.P.A.D. :- **16/09/2010**  
or to be deposited in Tender Box kept in  
the office by 15.00 hours.

### **TENDER FORM**

This tender form is issued to \_\_\_\_\_  
of \_\_\_\_\_ on payment of tender fee of Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_ only)  
received vide Receipt No. \_\_\_\_\_ dated. \_\_\_\_\_

Dated- / /2010

Animal Husbandry-Cum-Veterinary Officer  
Dadra and Nagar Haveli  
Silvassa.

Encl-Schedule

To,

The Animal Husbandry-Cum-Veterinary Officer  
Dadra and Nagar Haveli  
Silvassa.

Sir,

I / We undersigned \_\_\_\_\_ hereby offer my  
/our rates in enclosed statement. I / We agree with terms and conditions attached with  
the tender and promise to supply of Dry Grass in form of bales at the rates shown against  
each items , in schedule within time limit ,as stipulated in the Supply order.

(Signature of Tenderer with  
Rubber Stamp)

## SCHEDULE

Schedule showing the rates to be offered for supply of Dry Grass in the form of bales to the Govt. Dairy Demonstration Farm, Silvassa.

Sr.No.	Name of Item	Unit	Rate to be offered in figures and words.
(1)	(2)	(3)	(4)
(1)	Dry Grass bales Full (Flower) grass	Per Tone.	Rs.----- (Rupees----- ----- -----

Signature of Tender Inviting  
Officer with rubber stamp.

Signature of Tenderer/suppliers  
with Rubber stamp.

**Name of Department :- Department of Animal Husbandry and Veterinary Services, Dadra and Nagar Haveli, Silvassa.**

**Conditions for supply of Dry Grass bales for Govt. Dairy Demonstration Farm, Silvassa.**

**Tender Notice No. No.A-4/42-AHD/2010-11/913 Dated 11/08/2010**

1. The rate(s) quoted should be strictly for free delivery at Govt. Dairy Demonstration Farm, Silvassa and will be valid and operative for supply orders issued up to 31/03/2011.
2. The rates should be quoted inclusive of all taxes and should be in two bid systems. The rates should also inclusive of transportation charges up to Govt. Dairy Demonstration Farm, Silvassa and staging charges of grass bales in the Govt. Godown at Govt. Dairy Demonstration Farm, Silvassa.
3. All other Taxes/Duties/Royalties charges payable on the sales/transport etc. within or outside the State , the same shall be payable by the Supplier.
4. No extra charges for Packing , Forwarding and Insurance etc. will be paid on the rates quoted.
5. The rates should be quoted only for the items specified in the list of requirements and should be for the items of given Specification/Mark/Manufacture.
6. Rates quoted for items other than the required Specification/Mark/Manufacture will not be considered.
7. Where Specifications/Mark/Manufacture are not specified by this Office, the rate should be quoted only for the Ist Class and Standard quality.
8. The decision of the Tender Inviting Officer for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. for articles shall be final.
9. The tenderers should send in advance or enclose alongwith tender amount of Rs. 16,250/- (Rupees Sixteen thousand two hundred fifty only) as Earnest Money Deposit in form of fixed Deposit receipt on any Scheduled Bank in favour of the Animal Husbandry-Cum-Veterinary Officer, Dadra and Nagar Haveli, Silvassa .Tender received without Earnest Money Deposit will be summarily rejected.
10. (a) The successful tenderer will have to pay within 10 days from the date of demand an amount equal to 5 % of the total value of articles , that may be ordered etc.,as the amount of Security Deposit.  
(b) Non receipt of Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.  
(c) However, in case ,if any articles are received for which the Security Deposit may not have been deposited , the full security deposit as may be due from the Supplier will be recovered from the bill(s) for such articles.
11. The amount of Earnest Money paid by the successful Tenderer(s) will be adjusted against the amount of Security Deposit to be paid by the successful tenderer(s).

- (12) The amount of Earnest Money paid by the Tenderer(s) whose tenders are not accepted will be refunded to them. No Security deposit will be refunded before expiry of guarantee period, if any or any such date/period, as may be mutually agreed upon.
- (13) Only on satisfactory completion of the supplies ordered for and on payment of all bills of the supplier, as to be admitted for payment the amount of Security Deposit/Earnest Money Deposit will be refunded after expiry of guarantee period, if any, or any such date/period as may be mutually agreed upon.
- (14) The Head of Officer will be consider extension of time limit for remitting the Security Deposit as demanded. However, in case of denial to consider such extension, the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.
- (15) No advance payment will be made in any circumstances.
- (16) The Security of Store equipment etc. of inferior quality, standard or of different specifications other than that orders specified and/or incomplete or broken articles will not be accepted. The supplier will have to replace the same at his own cost and risk, intimation of non acceptance of any stores, Machinery and Equipment etc. will sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk, if he so desires and intimated accordingly within 15 days from the date of dispatch of intimation of the non-acceptance. However, if no communication is received within 15 days from the date of communication, the tender inviting officer will not be responsible for any damage, loss etc. of such rejected articles.
- (17) In case, failure to replace the accepted and rejected articles from suppliers made as mentioned in the conditions, the loss undergone by the Government will be recovered from the suppliers Security deposit/Earnest Money or payment of any bill(s) to the extent required.
- (18) In case of failure to supply the stores, Machinery and Equipment etc. ordered for as per conditions and within the stipulated time, the same articles will be obtained, if required from the tenderer who offered next higher rates or from any other sources, as may be decided by the tender inviting Officer and the loss to the Government on account of such purchase(s) shall be recovered from the former supplier's Security Deposit/Earnest Money or bills payable. The suppliers shall have not any right to dispute with such procedure.
- (19) Extension of time limit for suppliers may be considered by the Tender inviting Officer up to 50% of the original stipulated time for supplies and beyond that by the Hon. Secretary (A.H.), D & N.H. or Competent Authority to accord Expdr. Sanction or enter in to contact with reference to the amount involved in the contract. However extension of time limit will be considered in very exceptional circumstances and at the desecration of the above authorities and supplier can not clam it as matter of right. The extension so granted may be with leavy of Compensation for delay in execution of supply order up to 5% of the cost the delayed quantity, Competent Authority competent to grant extension of time limit provided such request is made in time depending upon the circumstances and such decision in the matter will be final.

- (20) If at any time after the order for supply of Machinery/Stores/equipment, the Tender inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order, the tender Inviting Officer shall give notice in writing of the fact to the supplier(s) might have deprived from the supply of articles in full but which did not deprive in consequence of the full quantity of articles not having been purchased or shall have any claim for compensation by reason of any alteration which shall involve any curtailment of the supply originally contemplated.
- (21) The Earnest Money (s) /Security Deposit(s) paid by the tender(s) earlier against any tender(s) or Supply order (s) is/are not adjustable with Earnest Money or Security Deposit required by these conditions.
- (22) All bills should be in DUPLICATE and should invariably mention the number and date of supply order.
- (23) All bills for amount above Rs.5,000/- should be pre-receipted on a Revenue stamp of proper value. Bill for amount above Rs. 5000/- which are not Pre receipted on Revenue stamp of proper value will be accepted for payment.
- (24) Each bill in which Sale Tax is charged must contain the following certificate on the body of the Bills.

“CERTIFIED that the good on which Sale Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made thereunder, and the amount charged on account of Sales Tax on these goods is not more than what is payable under the provision of relevant Act or Rules Made thereunder”.
- (25) The tender will be opened in presence of Tenderers or their representatives, if any present in the office of the Tender Inviting officer.
- (26) The right to accept or reject without assigning any reasons any or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision (s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
- (27) The tenders/officer received do not conform with the terms and conditions of this office will be summarily rejected. However, if any firm desires to consider exemption from payment of Earnest money deposit certified copies of its Registration with D.G.S. & D should be attached to their tenders.
- (28) If the tenders whose tender/quotation is accepted fails to execute the Supply order within stipulated time the Earnest Money Deposit of such tenderer will stand forfeited to the Government.
- (29) In case, the supplier does not execute the supply order in full placed With him, the EMD of the supplier will be forfeited to the Government and the contract for the supply shall stand terminated with no further liabilities on either party to the contract.
- (30) No separate agreement will be required to be signed by the successful tenders for the purpose of the contract for supply, Rates tendered/offered in response to the concerned Tender shall be considered as acceptance of the above terms and condition for supply for all legal purpose.

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31. Sample of Dry Grass bales will be available at Govt. Dairy Demonstration Farm, Silvassa for inspection during working days and office hours. As per said sample, rates are required to be offered by the suppliers.
32. The supply of Dray Grass should be in the form of Bales and will be accepted from the successful tenderer only as per sample of Animal Husbandry Department. There will be no relaxation in this regard.

The above terms and conditions are accepted and binding to me/us.

Signature of the supplier/  
Contractor with his rubber stamp

Signature of Tender Inviting  
Officer with his rubber stamp.

NOTE:- Please return the copy of terms & conditions duly signed along with tender.