

On line Tender Notice No. 10 / 2011-2012
Dated 30 -01-2012
Administration of Dadra and Nagar Haveli,
(Education Department)
Silvassa-396230

Tender for Purchase of steel furniture for Govt. Secondary and Higher Secondary
Schools & for Office use of U. T. of Dadra & Nagar Haveli.

In the name of President of India, The Director of Education, Dadra and Nagar Haveli,
Silvassa invites online tender on <https://dnh.nprocure.com> from the Manufacturers/Authorized
Dealers for supply of following materials/items.

Sr. No.	Name of Item	Tender ID No.	Estimate Cost (₹.)	Earnest Money (₹.)	Tender fees non refundable	Time limit
1.	Supply of Steel furniture for Secondary/Higher Secondary and for Office.	73119	20,90,000/-	₹.53,000/-	₹.2,000/-	30 days.

Bid document downloading start date: 31-01-2012
Bid documents downloading End date: 10-02-2012, 15.00 hrs.
Last date & time for receipt of date: **10-02-2012, 16.00 hrs.**
Preliminary Stage Bid opening Date: 13-02-2012, 15.00 hrs.
Commercial Stage Bid opening Date: **13-02-2012, 16.00 hrs.**

Bidders have to submit price bid in Electronic format only on <https://dnh.nprocure.com>
Website till last date and time for submission. Price bid in physical format shall not be accepted in
any case.

Submission of tender fees, EMD and other documents etc. in hard copy to above mentioned
addressed by R.P.A.D. /Speed Post, however, Tender Inviting Authority shall not be responsible for
any postal delay. The said documents can also be deposited in the office of the undersigned on or
before 13-02-2012 up to 15.00 hrs.

The Tender Inviting Authority reserves the right to accept or reject any or all the tender to be
received without assigning any reason thereof.

Bidder shall have to post their queries on E-Mail Address "asde-admn.dnh@nic.in on or before
dtd. **10-02-2012** up to 15.00 hrs.

In case bidder needs any clarification of if training required to participating in online tender, they
can contact the following office.

"(n) Code Solution-A Division, GNFC Ltd."

301, GNFC info Tower, Bodakdev, Ahmedabad-380 054 Gujarat (India)

E-mail.nprocure@ncode.in.Net Fax+91 7926857321 Website: www.nprocure.com

Sd/-
(R. K. Gaur)
Director of Education,
Dadra and Nagar Haveli,
Silvassa.

To,

(n) Code Solutions-A Division of GNFC Ltd.,

301, GNFC info Tower, S.G. Road, Bodakdev, Ahmedabad-380 054 for publication online tender.

Copy fd.w.cs. to:-

- (1) The field Publicity Officer, Dadra and Nagar Haveli, Silvassa for publishing in one each of Gujarati/Hindi/English leading news paper having largest circulation in the area.
- (2) The Secretary (Information & Publicity), Daman & Diu and Dadra and Nagar Haveli, O.I.D.C. Camp Office, Moti Daman-396 220 w. r. to order No.OIDC/DMN/11-12/10/110 dtd.10-05-2011 for urgent necessary action.
- (3) The N.I.C., Silvassa for publishing/listing in DNH website.
- (4) All Head of Offices, Dadra and Nagar Haveli, Silvassa for wide publicity.

Copy to Notice Board, Education Department for wide publicity.

Director of Education,

TECHNICAL BID (TERMS & CONDITIONS)

**ADMINISTRATION OF DADRA & NAGAR HAVELI (UNION TERRITORY)
EDUCATION DEPARTMENT CONDITION FOR SUPPLY OF STEEL
FURNITURE FOR ALL SECONDARY/HIGHER SECONDARY SCHOOLS AND
FOR OFFICE USE**

Tender Notice No.: 10 /2011-2012/

Dated 30 -01-2012

1. **The rate(s) quoted by the tenderer shall be inclusive all transportation charges upto our godown in Silvassa. The rates quoted by the tenderer shall be valid for a period of closer of current financial years from the date of opening of the tender.**
 2. The rates should be quoted inclusive of all taxes i.e. VAT/CST/ST etc..
 3. The VAT/CST ST & all other taxes/duties/Royalties charges payable on the sales/transport etc. within and/or out side the State of supplier shall be payable by the supplier.
 4. No extra charges for packing, forwarding and insurance etc. will be paid on the rates quoted.
 5. The single rates should be quoted only for the items specified in the Commercial Bid or requirements with the Brand Name and should be for the items of given Specifications / Mark / Manufacture, other wise tender will be rejected.
 6. Rates quoted for items other than the required Specifications / Mark / Manufacture may not be considered. However indigenous manufactures may quote own markers provided the specification confirm the standard/ requirements of the given Specification/marks/Manufacturer.
 7. Where Specifications / Mark / Manufacture are not specified by this office the rate should be quoted only for the first class and of standard quality.
 8. **The bidder will have to submit one good quality sample of each items as per the specification given in Commercial bid enclosed with this notice. Preference maybe given to samples confirming to ISI standard or DGS&D specification or ISO certified.**
- The bidder will have to arrange for testing of a sample of each items for which bid is made from a Reputed/Govt. certified testing agency at their own cost and furnish a certificate alongwith other required tender documents.**
9. The decision of the Tender Inviting Officer for acceptance / rejection if any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
 10. **Technical bid shall in variably be accompanied by manufacturer catalogue and leaflets giving full specifications, technical particulars, guarantee/warrantee period and other details of the items offered. "BrandMake" and complete specification of the items should be mentioned in the tenders. In absence of full details and specification tender for the items shall be rejected.**

Signature of the Supplier with
Date & Rubber Stamp.

11. The tenderers should send an amount of ₹.53,000/-(Rupees **Fifty Three thousand only**) as Earnest Money Deposit in form of **DEMAND DRAFT/BANKERS CHEQUE/FIXED DEPOSIT RECEIPT** drawn on any scheduled bank in favor of the **Director of Education, Dadra and Nagar Haveli, Silvassa**. In the manner laid down in tender notice. Tenders received without earnest Money will be summarily rejected. The EMD will be refunded to the unsuccessful tenders immediately after the tender is been finalized and on receipt of application from them along with advance stamped received for payment.
12. (a) The successful tendered will have to apply within 10(ten) days from the date of demand an amount equal to 5% of the total value of articles, that may be ordered, as the amount of Security Deposit.
(b) Non-receipt of Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.
(c) However, in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bill(s) for such articles.
13. Performance Security : The Successful bidder should submit the perform Security @ 5% of the Contract Value within 15 day on getting the Supply order in form of FDR only from any Nationalised Bank in favour of Director of Education DNH Silvassa. Perform Security should remain valid for a period of Six Days beyond the date of completion of all contractual obligating of the supplier including warranty obligations.
14. The amount of Earnest Money Deposit paid by the successful tenderer(s) will be adjusted against the amount of Security Deposit to be paid by the successful tenderer.
15. Only on satisfactory completion of the supplies ordered for and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security Deposit / Earnest Money Deposit will be refunded after expiry of guarantee / warranty period if any, or any such date / period as may be mutually agreed upon. The guarantee/Warranty period will be from the date of supply of full quantity of the goods.
16. The Head of Office will consider extension of time limit for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government of account of his failure to abide by the time limit.
17. No advance payment will be made in any circumstances.
18. The supplies of store equipment's etc. of inferior quality / standard or different specifications other than that orders specified and / or incomplete or broken articles will not be accepted. The Supplier will have to replace the same at his own cost and risk. Intimation of non-acceptance of any stores, machinery and equipment etc. will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk, if he so desires, and intimated accordingly within 15 days from the date of dispatch of intimation of the non-acceptance. However, if no communication is received within 15 days from the date of communication, the Tender Inviting Officer will not be responsible for any damage, loss etc. of such rejected articles.

SIGNATURE OF SUPPLIER

with rubber stamp and date

19. In case, failure to replace the accepted & rejected articles from supplies made is mentioned in the conditions, the loss undergone by the Government will be recovered from the suppliers Security Deposit / Earnest Money Deposit or payment due or any bill(s) to the extent required.
20. In case of failure to supply the stores, machinery's & equipment's etc. ordered for, as per conditions and within the stipulated time, the same articles will be obtained, if required, from the Tenderer who offered next higher rates or from any other sources as may be decided by the Tender Inviting Officer and the loss to Government on account of such purchase(s) shall be recovered from the former supplier's Security Deposit / Earnest Money Deposit or bills payable. The suppliers shall have no right to dispute with such procedure.
21. Extension of time limit for supplier may be considered by the Tender Inviting Officer up to 50% of the original stipulated time for supplies and beyond that by the Competent Authority to accord expenditure sanction or enter into contract with reference to the amount involved in the contract. However, extension of time limit will be considered in very exceptional circumstances and at the discretion of the above authorities and supplier cannot claim it as a matter of right. The extension so granted, may be with levy of compensation for delay in execution of supply order up to 5% of the cost of the delayed quantity, competent to grant extension of time limit, provided such request is made in time depending upon the circumstances and such decision in the matter will be final.
22. (i) The Supplier(s) of the Machinery & Equipments shall have to supply spare parts as and when required on an agreed basis i.e. on agreed discount on the published catalogue / list prices for an agreed period.
(ii) If mutually agreed to the supplier(s) shall make available the blue prints of drawing etc. of the parts if and when required in connection with main machinery / equipments.
(iii) The supplier(s) shall give adequate advance not before any spare parts goes out of production to enable the Tender Inviting Officer to order for spare parts required in one lot for the life time of respective machinery.
23. If at any time after the order for supply of Machinery / Stores / Equipment/materials the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Tender Inviting Officer shall give notice in writing of the fact to the supplier(s) might have deprived from the supply of articles in full, but which did not derive in i.e. consequence of the full quantity of articles not having been purchased, shall have any claim for compensation by reason of any alternations which shall involve any curtailment of the supply of originally contemplated.
24. The Earnest Money(s), Security Deposit(s) paid by the tenderer(s) earlier against any tender(s) or supply order(s) is / are not adjustable with Earnest Money or Security Deposit required by these conditions/Tenders.
25. All bills should be in TRIPLICATE and shall invariably mention the number and date of supply order.
26. All bills for amount above Rs.5000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount above Rs.5000/- which are not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.

SIGNATURE OF SUPPLIER
with rubber stamp and date

27. Each bills in which VAT charged must contain the following certificate on the body of the bill. " Certified that Act VAT has been charged and have not been exempted under the Central Sales Tax Act/VAT on the Rules made thereunder, and the amount charged on account of VAT/CST on these goods is not more than what is payable under the provision of relevant Act of the Rules made thereunder "
28. The right to accept or reject without assigning any reasons any or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) or all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
29. The tender/offers received which do not confirm with the terms & conditions of this office will be summarily rejected. However, if any firm desires to consider exemption from payment of Earnest Money Deposit certified copies with valid specified paned of exemption of its Registration with DGS&D/SSI should be attached to their tenders, other wise Tender will summarily rejected.
30. If the Tenderer, whose tender is accepted fails to execute the supply order within stipulated time, the Earnest Money Deposit of such tenderer will stand forfeited by the Government.
31. In case the supplier does not execute the supply order in full, placed with him, the E.M.D. of the supplier will be forfeited by the Government and the Contract for the supply shall stand terminated with no further liabilities on either party to the Contract.
32. No separate agreement will be required to be signed by the successful tenderers(s) for the purchase of the Contract for supply. Rates tender offered in response to the concerned Tender shall be considered as acceptance of all above terms & conditions for supply for all legal purpose.
33. Rates should be quoted including installation / erection / commissioning and testing of machinery with foundation with required materials wherever necessary.
34. The Bidders who wish to participate in this e-tender will have to procure valid digital certificate as per information technology Act-2000, Bidders can procure this certificate from any of the Government approved certifying agency i.e. (n) Code Solution. Bidder shall upload the tender documents after submitting the DD details for tender fees and EMD details online. The Demand Draft toward Tender Documents fees can be submitted alongwith Earnest Money Deposit and Terms & Conditions before the due date as specified above. This should be drawn before last date of the uploading of the tender. The intending bidders shall have to submit the following documents alongwith the EMD (Bid Security) viz. Valid registration, PAN, VAT Registration, Last three years income Tax clearance certificate etc. and alongwith terms & conditions (Technical Bid)
35. The tenderers has to note that tender should submit in two bid systems as prescribed in N.I.T., otherwise the tender will be summarily rejected on violation of tender procedure.

SIGNATURE OF SUPPLIER

with rubber stamp and date

36. The undersigned does not bind himself to accept the lowest rate and reserved the right of accepting the whole or any part of tender as per specification/requirement and the tenderer shall bound to supply the accepted items as per the rate quoted and sample provided along with tender.

37. All disputes subject to Dadra and Nagar Haveli jurisdiction only.

The Tenderer has to quote only single rate in price Schedule for each item as per specification given in Tender Notice, otherwise Tender will be rejected.

THE ABOVE CONDITIONS ARE ACCEPTED & ARE BINDING TO ME / US.

Signature of the Supplier with
Rubber Stamp with date.

Tender Inviting Officer.

NOTE : Please return one copy of these conditions duly signed along with your tender / quotation

COMMERCIAL BID**SCHEDUL FOR THE SUPPLY OF STEEL FURNITURE FOR
SECONDARY/ HIGHER SECONDARY SCHOOLS AND FOR
OFFICE FOR THE YEAR-2011-2012.**

Sr. No.	Description of Items	QTY Req (in No.)	Unit	Brand name	Rate in Rupees	
					₹. In figure	₹. In words
1	2	3	4	5	6	7
1.	Composite Office Table Double Storage, Large work surface, two sets of storage i) 3 drawers unit. ii) 1 box and 1 file drawer unit. Round tubbler under structure, footrest for comfort during long working hours Size 1370WX690DX740H mm like Godrej etc.	11	Nos.			
2.	Composite Office Table Compact table area with adequate storge for a small work area, Round tubular under structure footrest for comfort during long working hours Size 1200WX590DX740Hmm like Godrej etc.,	115	Nos.			
3.	Metal Shelving Racks(adjustable type) Type: Open; Hight:975 mm X width 900mmX Depth:500mm, No. of Min. Shelves 3 weight 19.6 kgs.	100	Nos.			
4.	Mild Steel Book Case; Height in mm 1675, Width in mm 840, Depth in mm 305 Number of selves 3.	112	Nos.			
5.	Steel Shelving Cabinet (Adjustable type) Size: LARGER No of Shelves -4 , Weight (kg.)86, Packing with despatch/Unit 1980 mm.(H), 910 mm(W), 480 mm. (D).	100	Nos.			
6.	Computer Table all wood desk, 2 box drawers and 1 file drawer, Keyboard and CPU provision Size 1200WX750HX600D mm like Godrej etc.,	10	Nos.			
7	Computer Chair (Adjustable cum Revolving type)Permanent contact mechanism plastic seat/back cover, 5-Pronched based, Ergonomic back, Moulded foam, Pneumatic height adjustment Size 66WX 84 – 94H X66 DX 41.5-51.5 SH cm like Godrej etc.,	10	Nos.			
8	Steel Arm Chair Round 1” Steel pipe 16 gage “S” type with cane seat and back Size 57DX58WX88HX45SH cms. like Godrej etc.,	171	Nos.			
9.	Steel Stool. Steel Stool frame by 1” square pipe with wooden Top.	180	Nos.			

BRANDED ITEMS WILL BE PREFERREDSignature & stamp
of Supplier.Director of Education
Dadra and Nagar Haveli,
Silvassa-396230