

OFFICE OF THE COMMANDANT
INDIA RESERVE BATTALION
LAKSHADWEEP, DAMAN & DIU AND DADRA AND NAGAR HAVELI RHQ,
SILVASSA.

E. M. D. : - **Rs.28,000/-**

Last date of issue of Tender :- **10/02/2012**

Last date of receipt of Tender :-**10/02/2012**

TENDER FORM:

The tender form is issued to M/s.....
.....Tender fee of **Rs.1000/-** recoverd vide receipt
No. _____ date _____.

**Deputy. Commandant,
India Reserve Battalion,
RHQ, Silvasa.**

Date :- 25 /01/2012
Encl :-Tender Condition, Specification.

**To,
The Commandant,
India Reserve Battalion,
Dadra & Nagar Haveli,
RHQ, Silvassa.**

Sir,

I/We undersigned shri _____ hereby
offer my /our rate as under. I/We agree with the Terms and Conditions
attached with this tender and promises to supply of Clothing &
Ceremonial Items.

S.No.	Description of Materials. Rate	QTY	Unit.
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As Per Specification

1. The specifications of the above items are enclosed herewith.
2. Terms and conditions are enclosed herewith.

**Signature of Tenderer
With rubber stamp**

**SCHEDULE OF SUPPLY FOR ANNEXURE-I
CLOTHING & CEREMONIAL ITEMS**

SI No.	Name of Items	Quantity	Rate
01.	Boot Polish (Black) like Cherry 40 gm	1100 Nos.	
02.	Boot Polish (Brown) like Cherry 40 gm	100 Nos.	
03	Cloth TC Khakhi like reymonds/Vimal	1950 Mtrs.	
04	Oxford Shoe (Brown) like Red chief	25 Pairs.	
05	Canvas Shoes Brown like Lakhani/Bata	520 Pairs	
06	Socks Nylon (Khakhi)	600 Pairs.	
07	Towel Hand white	1320 Nos.	
08	P-Cap Brown	25 Nos.	
09	Jershay woolen OG like Oswal	650 Nos.	
10	Vest Cotton white like Rupa/Lux	1050 Nos.	
11	White T-shirt with Bn Logo	650 Nos.	
12	Leather Belt Brown	30 Nos.	

Administration of DNH (UT)
Office of the Commandant
India Reserve Battalion
Lakshadweep Daman and Diu and Dadra and Nagar Haveli
RHQ Silvassa

F. No. 04/78/2002/IRBn-Sil/IV

Date : _25 /01/2012

NOTICE INVITING TENDER

Sealed tenders are hereby invited in technical bid by the undersigned from the manufacturers, authorized distributors and also from the Government / Semi Govt. organization including Public Sector Undertakings for purchase of Uniform Kit Articles as per the following details for use of India Reserve Battalion personnel deployed at Dadra and Nagar Haveli, Daman and Diu. The tenders can be sent through registered post, Courier or put personally by hand to the office of the Commandant, Opp- Children Park, Silvassa on or before 10/02/2012 up to 17.00 HRS . The technical bid will be opened at 13:00 Hrs on 13/02/2012. In case the due date is declared as a holiday tender shall be opened on the next working day.

01.) UNIFORM KIT ARTICLES :-

SI No.	Name of Items	Quantity	Specifications
01.	Boot Polish (Black)	1100 Nos	Boot Polish, black of reputed company like cherry 40 gms tin.
02.	Boot Polish (Brown)	100 Nos.	Boot Polish, brown of reputed company like cherry 40 gms tin.
03.	Cloth TC Khaki	1950 Mtrs.	Good quality reputed company Uniform cloths Raymonds or Vimal. Samples produced without brand name will not be considered. Minimum width of the said cloth should be more than 36".
04.	Oxford Shoe Brown	25 Pairs	Boot with direct molded sole Zuggarain leather, oxford pattern having 5 eyelets. 4 " in height from the sole to top with a flap provided in the center with a leather inner side, with inner lining provided nylon laces of sizes from 6 to 11 of reputed company Red chief or Bata.
05.	Canvas Shoe (Brown)	520 Pairs	Shoe Canvas Brown with rubber soles in oxford pattern with 5 eyelets and canvas from the sole of 5 cms. in various sizes from 6 to 10 Bata/Lakhani.
06.	Socks Nylon Khaki	600 Pairs	Socks Nylon Khaki of 62 Cms in height & including rip position of 28 Cms & to heel position of 28 Cms of free sizes.
07.	Towel Hand white	1320 Nos	150 cm in length and 75 cm in width. Best quality like welspun
08.	P-Cap Brown	25 Nos.	As per specification sample.
09.	Jersey Woolen OG	650 Nos.	Jersey woolen in olive green colour with shoulder & elbow patches of leather. Oswal
10.	Vest Cotton white	1050 Nos	As per specification sample. Rupa or lux
11.	White T-Shirt with Bn. Logo	650 Nos.	Cotton Best quality & IRBN monogram on left chest.

12.	Leather Belt (Brown) with metal crest	30 Nos	Belt Leather made of brown in colour and good quality, preferably ISI Mark, IRBN monogram with nickel chrome plating 9 cm length, 6 cm width, leather belt 5 cm width and 1.15 mtrs long.
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02. Schedule of Tender :

Earnest Money deposit	Rs.28,000/- (Not required if firm is registered with NSIC/DGS & D. In that case, copies of registration Certificate shall be produced by the firm).
Date of Issue of Tender Notice	27/01/2012
Date & Time of opening of tender	13/02/2012 at 13.00 Hrs
Venue of opening tender	Office of the Commandant, India Reserve Battalion, Opp. Children's park, RHQ Silvassa, Pin – 396 230
Place of delivery of Stores	India Reserve Battalion, Main Store, Dolphin Camp, Mota Randha, Silvassa, Pin – 396 230

03. Tender should be in the name of Commandant, India Reserve Battalion, RHQ Silvassa. Sealed limited tender should be sent by post or by hand to the above office on or before the last date and time stipulated above.

04. All the tenderers are required to the tender document be submitted in a cover as under.

COVER TO BE SUPERSCRIBED BY "TECHNICAL BID"		This cover should contain following documents sent by post or by hand as mentioned below.
	i)	Technical bid duly sealed and stamped by the firms. Samples scheduled produce along with technical bid.
	ii)	Technical bid should accompany with Rs.1000/- tender fee in DD. (DD not to be crossed).
	iii)	The address of the tenderer should be written on the lower left corner of the envelope.
		TECHNICAL BID:- Should contain the following documents.
	i)	Earnest money deposit for Rs. 28,000/-
	ii)	Photo copy of PAN Card.
	iii)	Dealership certificate, if any.
	iv)	Photocopy of TIN No. allotted by the state govt., VAT No.
	v)	The tenderers have to give undertaking to the effect that their firm is neither blacklisted by any Govt. Department nor any criminal case is registered against the firm /Directors / Proprietors etc. The bidders found blacklisted by any Govt. Department or case registered against the firm shall not be considered for this tender.

	vi)	Warranty /Guarantee of the items for minimum for one year.
	vii)	Any other additional information's regarding technical specification of the items which the tenderer need to submit regarding name of brand / manufacturer/experience & expertise etc.
	viii)	Terms of delivery
	ix)	The tenderer must have supplied uniform kit articles etc for a value of Rs.8,00,000/- to the various Police Organizations. In this regard copies of supply orders for the last three years should be produced along with technical bid.

Tenders will submit one number of sample of the each items of UNIFORM KIT ARTICLES mentioned above as per specification. During the opening of technical bid on 13/02/2012 at 13.00 Hrs the committee will evaluate the quality of the samples the supplier intends to supply. Tender received without samples shall be ignored / rejected. The technical bid will be opened on 13-02-2012 at 13.00 Hrs. in the office of the Commandant, India Reserve Battalion, RHQ Silvassa, UT of DNH. The tender notice can also be downloaded from the website www.dnh.nprocure.com.

COMMANDANT
INDIA RESERVE BATTALION
RHQ SILVASSA

Sl. No	Terms & Conditions for supply of Uniform Kit Articles to India Reserve Battalion, RHQ Silvassa, UT of DNH
01	Tender should be in the name of Commandant, India Reserve Battalion, RHQ Silvassa. Sealed limited tender should be sent by post or by hand to the above office on or before the last date and time stipulated above.
02	The items are required to be supplied at the India Reserve Battalion, Main Store, Mota Randha, Silvassa. Out station tenderers will also have to arrange for delivery at the said destination. The offers for delivery at suppliers godown are likely to be rejected.
03	The tenderers are responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives. In case any defects in the items supplied are noticed, such items will be rejected. Rejected items should be cleared from our premises by the supplier at their own risk and responsibility within a week from the date of rejections.
04	Samples for all items quoted shall accompany the technical bid.
05	Technical bid shall invariably be accompanied by manufacturer's catalogue and leaflets giving full specifications, technical particulars, guarantee/ warranty period and other details of the items offered. "Brand Make" and complete specifications of the item should be mentioned in the tender. In the absence of full details and specifications, tenders for the item are very likely to be rejected.
06	All items offered shall confirm in all respect to the relevant Indian standard specifications with up to date amendments, wherever applicable.
07	The undersigned does not bind himself to accept the lowest tender and reserve himself the right of accepting the whole or any part of the tender and the tenderer shall bound to supply the accepted items at the rate quoted.
08	On taxable items of supply, sales tax shall be shown separately and taxes will be paid at the ruling rates applicable to Central Government Indentures. The relevant certificate will be issued at the time of payment.
09	No advance payment will be made against the supplies. Tenders demanding advance payment and clearance through the banks will not be accepted.
10	The tenderer shall indicate their rates in clear visible figures and words and shall not alter. If overwriting/cutting in rates are noticed, such tenders shall not be taken into consideration.
11	The tenderers, who are not born in the list of registered suppliers under central govt. (i.e. registration with DGS & D, NSIC) must pay Earnest Money Deposit (EMD), a sum of Rs. 28,000/- by Demand draft/Fixed deposit slip payable at State Bank of India, Silvassa drawn in favour of Dy. Commandant, India Reserve Battalion, RHQ Silvassa – 396 230 and should be attached to the tender. Cash will not be accepted. The tenders with out EMD or less than Rs. 28,000/- will in first instance, be rejected. The EMD will be refunded to the unsuccessful tenders immediately after the tender has been finalized and on receipt of application from them along with advance stamped receipt for the payment.
12	when a tender is to be accepted, the tenderer whose tender is under consideration, on being written intimation to him by the Commandant India Reserve Battalion, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli RHQ Silvassa of acceptance of the tender shall make additional security by demand draft in favour, of "the Dy. Commandant India Reserve Battalion, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli, RHQ Silvassa" payable at <u>State Bank of India, Silvassa</u> to make up the Security Deposit of 5% (Five Percentage) to 10 % of the cost of the supply of materials under consideration of the order, which is irrespective of registered suppliers under Central Government (i.e. registration with DGS&D, NSIC) . Failure to make up the additional Security Deposit as defined above may entail forfeiture of the Ernest Money Deposit.
13	The E M D (bid security) for Rs.28,000/- shall be refunded to the successful bidder on receipt of the security deposit. The security deposit / Performance security should

	remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
14	After the deposit of security / Performance security of 5% to 10 % of the cost of materials to be supplied, a purchase order will be placed on the supplier, which should be duly acknowledged. Failure to acknowledge the receipt of order may entail forfeiture of the total security deposit and cancellation of the purchase order with suitable penalty as may be deemed fit by the Commandant, India Reserve Battalion.
15	On completion of the fulfillment of contract by the supplier to the satisfaction of the department, the security deposit / Performance security and earnest money paid by the tenderer shall be returned to him within a reasonable time after deducting the amount, if any, due to the department.
16	The rate quoted; by the tenderer shall be inclusive of transportation charges upto the <u>office specified in para 2.</u> Rate quoted by the tenderer shall be valid for a period of closure of current financial year from the date of opening of the tender.
17	After accepting the Quotation the Supplier should supply the items within 15 days of receipt of supply order and incase he fails to supply within given period there must be L.C. for 2% of the cost.
18	In case the tenderer becomes unable to effect supply within the time limit prescribed by the Department the supply order is likely to be cancelled. The procurement of items of the supply order so cancelled will be arranged by the Department and the Earnest Money Deposit along with Security Deposit / Performance security collected from the tenderers will be forfeited.
19	The last date of receipt of tender is given in the list of materials. The tenders will be opened by the Committee Constituted for the purpose at the time and the date stipulated in the presence of indenting tenderers, if any, present on the occasion.
20	The tenderer shall sign the tender at the place provided in the tender form including the terms and conditions affixing his office seal and date; otherwise the tender is liable to be rejected.
21	Sales tax registration number shall be quoted in all cases.
22	The rate quoted by the tenderer for the materials is final and no enhancement will be allowed at any circumstances. The enhancement of rate will cause the cancellation of the supply order and Security Deposit / Performance security will be forfeited.
23	ISI Marked/ DGS & D Specified/ ISO Certified/ Good Quality samples only shall be considered. The Department will give priority to the items available on DGS&D Rate Contract. All the suppliers should note this.
24	Optional tender will not be accepted. The firm should have to quote only one model. The option either in model or in rates will not be accepted and the tender will be rejected straightway.
25	Firm should clearly indicate taxes and duties which they propose to charge as extra along with the price bid.
26	The undersigned has full rights to reject any tender without assigning any reasons.
27	Incomplete tender and Conditional tenders shall not be accepted and shall be rejected straightway.
28	The tender will be rejected straight way without assigning any reasons if the firm involves in any criminal cases, declared black listed by any Govt./Semi govt.

	department/agencies etc.
29	In case the successful tenderer is found in-breaching of any terms and conditions at any stage, legal action as per rules/laws shall be initiated against the agency concerned regarding forfeiture of the earnest money or Performance Security deposits and debarring the agency also by black listing for future dealing.
30	All procedure for the purchase of uniform kit articles & Ceremonial Items laid down in GFRs and DFP Rules shall be adhered to strictly by the undersigned and tenderers are bound to abide by the same.
31	In the case of decrease of market price, the department reserves a right to make the purchase from the market at low rates to effect the economy.
32	The Purchase Committee / Tender Evaluation Committee reserves the right to relax any terms and conditions in the govt. interest with the approval of Competent Authority.

COMMANDANT
INDIA RESERVE BATTALION
RHQ SILVASSA

Signature of the tenderer :

Name of the tenderer ::

Official Seal ::

Date ::